

Elisha D. Smith Public Library Volunteer Application 440 First Street, Menasha, WI 54952

920.967.3662

You must have a volunteer application on file in order to be an active Elisha D. Smith Public Library volunteer. For the safety of our patrons, the City of Menasha conducts criminal background checks. This form is

PLEASE PRIN	T IN PEN:					
Last Name			First Name _			M.I
City			State		Zip	
Primary Phone	Number ()		Date of Birth			
Email Address						
Educational Lo	evel: ool – Grade	☐ High \$	School – Grade _		College	
Interests and Stam interested	Skills: in the following volu	unteer opportunitie	es at the library (c	heck all that appl	y):	
☐ Specia☐ Shelvir☐ Help at☐ Help at☐ Summe☐ Housel☐ Used b	y of library materials clerical projects (d log, straightening she programs (setting children's program er library programs keeping, watering plook sale library Council	atabases, local his elves up chairs, taking p s (crowd control, sm	story, etc.) hotos, monitoring			
Your skills (che	ck all that apply):					
☐ Word p	rocessing software					
☐ Other of	computer software _					
	n languages					
	nguage					
_	☐ To work with	the public	☐ Behind t	he scenes		
	prior library or othe	-				
	prior increasy or ourse.		отантоот отронон			
Availability:	am available the fol	llowing days/times	(circle all that ap	ply).		
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Mornings	Mornings	Mornings	Mornings	Mornings	Mornings	•
Afternoons	Afternoons	Afternoons	Afternoons	Afternoons	Afternoons	Afternoons
Evenings	Evenings	Evenings	Evenings	Evenings		
I would like to v	olunteer	hours per v	veek,	hours per mo	onth.	
Is this a service	project for school,		□ Yes □ No			
If yes, t	otal hours needed		By what date	e		
Is this a require	ment to fulfill court-	ordered communi	ty service (includi	ng Teen Court)?	☐ Yes ☐ No	
If you	otal hours panded		By what date	2		

Name		Relationship	Pno	one	
Name		Relationship	Pho	Phone	
Emergency Conta	cts: Please list at least	one, preferably two, emergency	contacts.		
Name		Phone	Relat	ionship	
Name		Phone	Relat	Relationship	
LEGAL REQUIRE	MENTS: Criminal backg	round information and waiver m	ust be completed for	all volunteers.	
violations, traffic vic against you. Failure	lations and the like. Als	e convicted as an ADULT for cri o, please list all criminal charges on requested under this section in ABLE	s (misdemeanors or	felonies) currently pending	
Approximate dates					
Date	Location	Charge	Court	Disposition of Case	
onsidered only if the Menasha deems th	here is a substantial rela ere is a bona fide occup	st record does not constitute an ationship to the circumstances of pational qualification inherent in t	f the particular positi	on or if the City of	
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